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## Law Library Virtual Tour Orientation Video, Fall 2020

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## 2020 Virtual Tour Video Script

For incoming students

Welcome to UGA Law Library's Virtual Tour for Fall 2020.

Even though we can't all meet you in person when you first visit the building, we want to introduce you to our space, services and resources. Here we go!

When you first enter the building the circulation desk is the first thing you will see on your left. Please wear a mask when visiting the library, and remember to socially distance yourself from others at all times.

The reference desk is just across from the circulation desk, and the hallway in front of you leads to restrooms at the end of the hall, and the print room on the right.

As a safety precaution only 5 people at a time may enter the print room. In this room you will find all sorts of supplies from book scanners and printers to staplers and recycling bins.

Although we will not be staffing the reference desk physically, virtual services are available Monday through Friday from 9 AM to 6 PM. You can contact reference by email, chat, or by appointment in Zoom.

When the library reading room is open, it is a wonderful place to study. Chairs will be marked according to social distancing measures so be mindful of this when locating a seat. Food is not allowed throughout the library.

We have about ½ a million items in our collection! Much of it is located in the basement and balcony of the reading room. Stairs are at each end of the room. During COVID-19 we encourage you to access our website first. Visit [law.uga.edu/library](http://law.uga.edu/library) to find the most up to date information about facility hours, available resources and services.

At the end of the reading room is the bridge to the annex with automatic doors. The bridge is your gateway to the annex, our library's ultimate quiet zone.

State materials including older volumes of the official code of Georgia are shelved here. There are also three floors including the IT offices and help desk on the 2nd floor and journal offices on the 1st and 3rd floors. Restrooms and a water bottle filling station are also available on the 2nd floor.

Walking back over to the main reading room, a small group study area can be found on your right, near the single-occupancy restrooms.

In addition to our library's items, a separate smaller collection of international titles are located in Dean Rusk Hall's Louis B. Sohn library.

Next door to Rusk and across from the Law School you will find UGA's main library. All law students and faculty can check out items and use other resources from the main library as well using their UGA ID cards.

The law library strongly encourages locating items from our catalog online first by visiting [GAVEL.LAW.UGA.EDU](http://GAVEL.LAW.UGA.EDU). When you locate an item, use the "request item" button followed by your UGA email and password. This lets us know what item you want, and we will retrieve it for you from the stacks.

When items are available, you can retrieve them from the no-contact pick-up table located near the front of the library.

When you are ready to return items to the library, please use the book drop located just outside the building entrance.

Thank you for watching our video! We look forward to seeing and hearing from you soon, and remember to check our website at [law.uga.edu/library](http://law.uga.edu/library) for more information.