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10-10-2019

### What the Japanese, the Swedes, and the Minimalists Can Teach Us About Library Instruction

Sharon Bradley

University of Georgia School of Law, [bradleys@uga.edu](mailto:bradleys@uga.edu)

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# What the Swedes, the Japanese, and the Minimalists Can Teach Us

Sharon Bradley  
Special Collections Librarian  
University of Georgia School of Law

[libguides.law.uga.edu/time](http://libguides.law.uga.edu/time)

## Getting Organized

"Putting your house in order, if you can do it, is one of the most comforting activities, and the benefits of it are incalculable."

- Leonard Cohen



Traditionalist

# Getting Things Done

- *Getting Things Done: The Art of Stress-Free Productivity*, David Allen
  1. Capture or corral your stuff
  2. Clarify the things to do
  3. Organize by category and priority

Globe Trotter



# KonMari

*The Life-Changing Magic of Tidying Up & Spark Joy: An Illustrated Master Class on the Art of Organizing and Tidying-up, Marie Kondo*

1. Organize by category
2. Does this spark joy?
3. Touch everything

## JURI 4072 Legal Research – Syllabus Fall 2018

### Faculty Contact

Faculty	Prof. Sharon Bradley
Office	Law Library Annex 108
Phone	(706) 542-5083
E-mail	bradleys@uga.edu

### Course Information

Course Title	Legal Research
Course ID #	JURI 4072
Section	X2
Credit Hours	1.0 Credit Hours
Semester/Year	Fall 2018
Day/Time	Fridays, 9:00 am – 10:15 am
Location	Classroom B


### Course Description

This course will cover basic legal research strategies for finding secondary sources, cases, statutes, regulations, legislative history, administrative research and practice materials.

### Course Objectives


- Students will be able to conduct efficient and effective legal research
- Student will demonstrate achievement of this objective by:
  - Developing a well-organized, cost effective legal research strategy
  - Selecting appropriate legal research tools to locate relevant primary and secondary authorities

## Legal Research JURI 4072 – Syllabus Fall 2019

Course	Contact	Office Hours
Legal Research Section Z1 Thursdays 9:00 – 10:15AM Aug. 22 – Oct. 24, 2019 Classroom C  Last update to syllabus: Aug. 13	Prof. Sharon Bradley bradleys@uga.edu Law Library Annex 108 Office: 706-542-5083  Teaching Assistant: Jared Allen, jrallen@uga.edu	Thursdays 10:30 – 11:30 or Email me to set-up an appointment   I am a safe space ally

Page | 1

### Required Texts

 Steenken & Brooks, *Sources of American Law*, 3<sup>rd</sup> ed., available for download from CALI

*The Bluebook: A Uniform System of Citation*, 20<sup>th</sup> ed., 2015. ISBN 9780692400197

Dworsky, *Users' Guide to the Bluebook*, Revised for the 20<sup>th</sup> ed. Hein & Co, ISBN 9780837740171



### Technology

- We will be going online in every class. Bring your **laptop** or tablet.
- UGA's **eLearning Commons (eLC)**, <http://elc.uga.edu> is the administrative hub for the course. All documents, assignments, quizzes, additional resources, etc., will be available in the eLC course page.
- Of particular importance are your Lexis and Westlaw accounts. The account access information was distributed during orientation. Be sure to activate your accounts before the first class.
- Speaking of **online accounts**, there are lots of them. I've created an online guide with a list and the links.  
<https://libguides.law.uga.edu/juri4072/accounts>



### Policies

All of the policies regarding grading, attendance, etc., are in the eLC page under the tab cleverly labeled Policies.



# KonMari

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3. Touch everything

Minimalist



# Minimalism

- *New Minimalism: Decluttering and Design for Sustainable Intentional Living*, Cary Telander Fortin & Kyle Louise Quilici
  1. Reduce the flow of stuff coming in
  2. Simplifying - make time management easier
  3. Eliminate unessential

*Digital Minimalism: Cal Newport*



Nature Lover

# Frog Eating

- *Eat That Frog: 21 Great Ways to Stop Procrastinating and Get More Done in Less Time,*  
Brian Tracy
  1. Your frog - biggest, most important task
  2. Eat the ugliest frog first
  3. Don't spend too much time looking at the frog

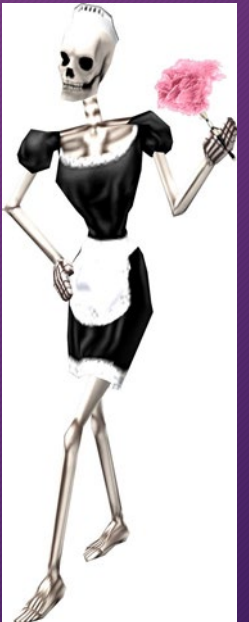


Angst Riddden



# Swedish Death Cleaning - Döstädning

- *The Gentle Art of Swedish Death Cleaning*,  
Margareta Magnusson
  1. Think about the people you leave behind - do not burden them with your stuff
  2. Talk to your friends and family
  3. Will anyone be happier if I keep this?



# Common Themes

- Spending time with possessions
- Reflection
- No specific tools
- Breakdown into steps
- Planning
- Allocate enough time
- Do not keep things out of Guilt or Obligation
- Permanent form of organizing; not just cleaning-up